

MINUTES

For the June 17, 2019 Regular Meeting of the Erie Land Bank, held at City Hall, 626 State Street, Room 500, Erie, Pennsylvania, at 1:00 p.m.

ROLL CALL:

Board of Directors:	Trevor Thompson Jason Pero	Chris Groner
ERA Staff:	Scott Henry	Kelly Neville
Visitors:	Liz Allen	Gene Sundberg

CALL TO ORDER:

Mr. Thompson called the meeting to order at 1:00 pm and noted that the meeting will be audio taped to facilitate preparation of the written Minutes which will serve as the official public record.

CONSENT AGENDA & PUBLIC COMMENT:

The following items were included on the Consent Agenda:

- a. Approval of the Agenda
- b. Approval of the Minutes of the May 20, 2019 Regular Meeting
- c. Acceptance of Finance Report

Upon a motion by Mr. Groner and a second by Mr. Pero the Consent Agenda items were approved unanimously.

There were no citizens to be heard.

REPORT OF THE EXECUTIVE DIRECTOR:

Mr. Henry stated that website development is continuing. A link to the work in progress was provided to each board member for review and monitoring of the progress.

Mr. Henry presented a status update on 18 properties that are a part of the Work Plan with the Erie County Land Bank. Asbestos inspections have been conducted on three properties and the final reports are expected soon. A deed for 608 East 7th Street has been received from the Tax Claim Bureau and the property has been evaluated – demolition is recommended. A preliminary scope of work has been developed for 2501 Brandes Street with an estimated cost of \$75,000. No proposals have been received for 433 Huron Street. Mr. Henry recommends continuing to seek proposals and the Board discussed promoting these redevelopment opportunities through the Apartment Association's newsletter.

Mr. Henry added that a Disbursement Request has been submitted to the County Land Bank in the amount of \$99,000 so that demolitions can begin.

SOLICITOR'S REPORT

Mr. Sundberg provided a status update on the efforts to clear title issues for the 2018 Judicial Sale properties. A copy of his report is attached and incorporated into the minutes.

UNFINISHED BUSINESS & NEW BUSINESS:

Mr. Sundberg reported that he had reviewed the demolition RFP and discussed the document with Attorney Wachter. Upon a motion by Mr. Groner and a second by Mr. Pero the Board unanimously approved the Demolition RFP with Mr. Sundberg's edits.

OTHER BUSINESS:

Mr. Henry reported that he was contacted by B & S Property LLC, owners of 1121 German Street, which was recently declared blighted by the City of Erie. The owner is willing to donate the property in lieu of having it condemned by the Redevelopment Authority. Upon a motion by Mr. Groner, seconded by Mr. Pero, the Board authorized Mr. Henry to proceed with acquisition via a Donation Agreement, subject to a favorable title examination.

ADJOURNMENT:

With no other business to discuss, the meeting was adjourned at 1:53 pm

Respectfully submitted,

Erie Land Bank

Darlene Feeney, Secretary