

MINUTES

For the September 16, 2019 Regular Meeting of the Erie Land Bank, held at City Hall, 626 State Street, Room 500, Erie, Pennsylvania, at 1:00 p.m.

ROLL CALL:

Board of Directors:	Trevor Thompson Darlene Feeney	Jason Pero T.J. Sandell
ERA Staff:	Scott Henry	Kelly Neville
Visitors:	Eugene Sundberg Kathy Wyrosdick	

CALL TO ORDER:

Mr. Sandell called the meeting to order at 1:00 pm and noted that the meeting will be audio taped to facilitate preparation of the written Minutes which will serve as the official public record.

CONSENT AGENDA & PUBLIC COMMENT:

The following items were included on the Consent Agenda:

- a. Approval of the Agenda
- b. Approval of the Minutes of the August 19, 2019 Regular Meeting

Upon a motion by Ms. Feeney and a second by Mr. Thompson the Consent Agenda items were approved unanimously.

There were no citizens to be heard.

REPORT OF THE EXECUTIVE DIRECTOR:

Mr. Henry provided an update regarding the properties in the County Land Bank Work Plan as attached and incorporated into these minutes.

Mr. Henry stated that the contract for the PHARE award of \$100,000 that was from PHFA was signed. Per PHFA's requirements, a separate bank account has been set up for that funding and it is expected that the funds will be deposited electronically in the coming weeks.

Mr. Henry reported that he has prepared a draft resolution for City Council and the School District which would provide blanket authorization for the Land Bank to acquire properties directly from the Tax Claim Bureau's Repository. Once the City and the School District approve the resolution, a request will be presented to County Council.

The Judicial Sale has been rescheduled to December 5, 2019. Mr. Henry noted that organizations such as BEST and/or HANDS may have an interest in the Land Bank acquiring properties as well. Mr. Henry drafted a 'Contingent Sale Agreement' for those situations and has requested the Land Bank Solicitor to review the agreement.

SOLICITOR'S REPORT

Mr. Eugene Sundberg gave a report which is attached and incorporated into the minutes.

UNFINISHED BUSINESS & NEW BUSINESS:

Mr. Henry provided a bid tabulation for the Asbestos Abatement/Structure Demolition & Site Restoration Project at 930/932 East Avenue. Upon a motion by Mr. Sandell and a second by Mr. Pero, the Board unanimously approved awarding the contract to the apparent low bidder, Siegel Excavating, in the amount of \$52,000.

Mr. Henry provided a bid tabulation for the Structure Demolition & Site Restoration Project at 1618/1620 Sassafras Street. Upon a motion by Mr. Thompson and a second by Ms. Feeney, the Board unanimously approved awarding the contract to the apparent low bidder, DRS of Erie County, in the amount of \$7,800.

Mr. Henry stated that 107 Parade Street was acquired by the Land Bank through the Judicial Sale on behalf of BEST. The title has been cleared and BEST is ready to accept the property. Upon a motion by Mr. Sandell and a second by Ms. Feeney, the board unanimously approved the conveyance of 107 Parade Street to BEST.

Mr. Henry stated that an offer of \$1,015.00 was made on the vacant lot located at 1220 East Lake Road. Upon a motion by Mr. Sandell and a second by Mr. Thompson, the board unanimously approved the offer made by Douglas Barnes to purchase 1220 East Lake Road in the amount of \$1,015.00

Mr. Henry stated that an offer of \$525.00 was made on the vacant lot located at 213 Hess Avenue. Upon a motion by Ms. Feeney and a second by Mr. Thompson, the board unanimously approved the offer made by Thomas and Brian Scully to purchase 213 Hess Avenue in the amount of \$525.00

Upon a motion by Mr. Pero and a second by Mr. Sandell, the board unanimously approved a **Resolution** to authorize the abatement of all real estate taxes and other municipal charges levied by the City of Erie and Erie County.

ADJOURNMENT:

With no other business to discuss, the meeting was adjourned at 1:26 pm, upon a motion by Mr. Thompson.

Respectfully submitted,

Erie Land Bank

Darlene Feeney, Secretary