

## MINUTES

**For the January 22, 2020 Regular Meeting of the Erie Land Bank, held at City Hall, 626 State Street, Room 500, Erie, Pennsylvania, at 1:00 p.m.**

### ROLL CALL:

Board of Directors:	Trevor Thompson Darlene Feeney	T.J. Sandell Chris Groner	Jason Pero
ERA Staff:	Scott Henry	Kelly Neville	
Visitors:	Eugene Sundberg Mayor Schember	Michael Peres Kathy Wyrosdick	

### CALL TO ORDER:

Mr. Sandell called the meeting to order at 1:00 pm and noted that the meeting will be audio taped to facilitate preparation of the written Minutes which will serve as the official public record.

### CONSENT AGENDA & PUBLIC COMMENT:

The following items were included on the Consent Agenda:

- a. Approval of the Agenda
- b. Approval of the Minutes of the December 16, 2019 Regular Meeting

Upon a motion by Ms. Feeney and a second by Mr. Sandell the Consent Agenda items were approved unanimously.

Mayor Schember provided a presentation re his administration's "Activating Our Vision" goals and performance indicators. A copy is attached and incorporated into these minutes.

### REPORT OF THE EXECUTIVE DIRECTOR:

Mr. Henry gave an update on the properties that are involved in the Erie County Land Bank Work Plans. This update is attached and incorporated into these minutes.

### SOLICITOR'S REPORT

Mr. Eugene Sundberg gave a report which is attached and incorporated into the minutes.

### UNFINISHED BUSINESS & NEW BUSINESS:

As a follow-up to the Board's discussion in December, Mr. Henry presented a proposed modification to the Land Bank's Policies and Procedures intended to clarify that the Board has complete discretion re the acceptance of proposals and conveyance of properties. Upon a motion by Mr. Sandell, seconded by Mr. Groner, the Board unanimously approved adding the following language to Section 4.2 of the Policies & Procedures:

*The Land Bank is not obligated to convey any property and reserves the right to decline to proceed with any proposal or application for any property at any time. The approval of an application for transfer of a property is at all times at the sole discretion of the Land Bank's Board of Directors. The Land Bank reserves the right to pause or terminate the conveyance process for any property at any time and for any reason.*

Upon a motion by Mr. Sandell, seconded by Mr. Thompson, the board unanimously agreed to accept the proposal submitted by Ms. Dawn Howard for the purchase and rehabilitation of 422 Poplar Street.

Upon a motion by Mr. Groner, seconded by Ms. Feeney, the board unanimously approved to reject the proposal, submitted by Edward Milton Ignatovich, for the property located at 2501 Brandes Street.

Upon a motion by Mr. Sandell, seconded by Mr. Thompson, the board unanimously approved to accept the proposal submitted by Michael Peres for the property located at 3031 Pine Avenue.

Upon a motion by Mr. Sandell, seconded by Ms. Feeney, the board unanimously approved to accept the proposal submitted by Darnell Ramsey for the property located at 741 East 12<sup>th</sup> Street.

Upon a motion by Mr. Thompson, seconded by Mr. Groner, the board unanimously approved to accept the proposal submitted by Juan & Sonia Irizarry for the property located at 1135 East 11<sup>th</sup> Street.

Mr. Henry provided an itemization of outstanding real estate taxes due against properties owned by the Land Bank for purposes of discussing the Land Bank's policy concerning exoneration of real estate taxes and requesting abatements from the Erie School District. The Board indicated a desire to be conscious of monies due to the taxing bodies. Mr. Henry pointed out that there are occasions in which the proceeds from the sale of a property are not sufficient to pay the outstanding taxes, particularly in instances where taxes have been levied against an assessed value including a structure and that structure has been demolished and only a vacant lot is being conveyed. Mr. Henry suggested that the Board continue to monitor the subject and that conveyances approved at today's meeting will be presented for tax exoneration in instances where the proceeds are insufficient.

Mr. Henry provided an updated list of Board members and their respective term expiration dates, specifically noting that Mr. Pero's and Mr. Thompson's terms have both expired, but noted that the Land Bank's by-laws indicate that member shall continue serving until a successor is appointed.

**OTHER BUSINESS:** None.

**ADJOURNMENT:**

With no other business to discuss, the meeting was adjourned at 2:33 pm

Respectfully submitted,

Erie Land Bank

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Darlene Feeney, Secretary