

## MINUTES

**For the March 16, 2020 Regular Meeting of the Erie Land Bank, held at City Hall, 626 State Street, Room 500, Erie, Pennsylvania, at 1:00 p.m.**

### ROLL CALL:

Board of Directors:	T.J. Sandell	
	Darlene Feeney	Chris Groner
ERA Staff:	Scott Henry	Kelly Neville
Visitors:	Kathy Schaaf	Sue Moyer

### CALL TO ORDER:

Mr. Sandell called the meeting to order at 1:00 pm and noted that the meeting will be audio taped to facilitate preparation of the written Minutes which will serve as the official public record.

### CONSENT AGENDA & PUBLIC COMMENT:

The following items were included on the Consent Agenda:

- a. Approval of the Agenda
- b. Approval of the Minutes of the February 17, 2020 Regular Meeting

Upon a motion by Mr. Sandell and a second by Ms. Feeney the Consent Agenda items were approved unanimously.

There was one citizen to be heard, Council Woman, Kathy Schaaf. Ms. Schaaf explained her concern for the property located at 1212 East 9<sup>th</sup> Street.

### REPORT OF THE EXECUTIVE DIRECTOR:

Mr. Henry gave an update on the properties that are involved in the Erie County Land Bank Work Plan. This update is attached and incorporated into these minutes.

### SOLICITOR'S REPORT:

Mr. Henry noted that he received a written update from the Solicitor re the 3 properties acquired from the 2019 Judicial Tax Sale and reported that title clearance activities are on-going and expected to be completed within thirty (30) days.

### UNFINISHED BUSINESS & NEW BUSINESS:

Upon a motion by Mr. Sandell, seconded by Ms. Feeney, the board unanimously approved to accept the proposal for the property located at 2501 Brandes, submitted by Sharif S. Mirzayev in the amount of \$4,150.00.

Mr. Henry presented a draft “Annual Report” summarizing the Land Bank’s activities during 2019. This report would satisfy the legislative requirement that the Land Bank report on its activities to the sponsoring municipality. Upon a motion by Mr. Sandell and a second by Mr. Groner the board unanimously approved to accept the Annual Report, which is attached and incorporated into these minutes.

Ms. Moyer, representing ServErie, explained that ServErie is compiling a blight reduction project within a six-block area along East 7<sup>th</sup> & 8<sup>th</sup> Streets, between Parade and Reed Streets. ServErie is applying for funding from the Erie Community Foundation, but is also seeking other partners to assist with property acquisition and demolition efforts. Ms. Moyer and Mr. Henry summarized that the Land Bank could assist by facilitating acquisitions from the 2020 Judicial Tax Sale and/or developing an additional Work Plan under the cooperative agreement with the Erie County Land Bank.

**OTHER BUSINESS:**

**ADJOURNMENT:**

With no other business to discuss, the meeting was adjourned at 1:21 pm

Respectfully submitted,

Erie Land Bank

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Darlene Feeney, Secretary