

MINUTES

For the August 21, 2020, Regular Meeting of the Erie Land Bank, held electronically at 1:00 pm via <https://zoom.us/j/94688527079>.

ROLL CALL:

Board of Directors:	T.J. Sandell Darlene Feeney	Paul Gambil Debra Smith
ERA Staff:	Scott Henry Courtney Lowe	Kelly Neville
Visitors:	Kathy Schaaf	

CALL TO ORDER:

Mr. Sandell called the meeting to order at 1:00 pm and noted that the meeting will be audio taped to facilitate preparation of the written Minutes which will serve as the official public record.

CONSENT AGENDA & PUBLIC COMMENT:

The following items were included on the Consent Agenda:

- a. Approval of the Agenda
- b. Approval of the Minutes of the July 20, 2020 Regular Meeting

Upon a motion by Mr. Gambill and a second by Mr. Sandell, the Consent Agenda items were approved unanimously.

There were no citizens to be heard.

REPORT OF THE EXECUTIVE DIRECTOR:

Mr. Henry gave an update on the properties that are involved in the Erie County Land Bank Work Plan I & II. This update is attached and incorporated into these minutes.

Upon a motion by Mr. Sandell and a second by Mr. Gambill, the Board authorized Mr. Henry to accept the proposal from 1-888-Haulz-It, LLC in the amount of \$3,800 to remove and dispose of the contents from 2606 Jackson Avenue so that the property can be fully evaluated.

SOLICITOR'S REPORT

Mr. Sundberg was not in attendance for the meeting. Mr. Henry noted that he will contact Mr. Sundberg re all outstanding issues to ensure that they are being addressed.

UNFINISHED BUSINESS & NEW BUSINESS:

Mr. Sandell nominated Mr. Gambill to serve as Treasurer. Ms. Smith seconded the nomination and upon a unanimous vote, Mr. Gambill was elected Treasurer.

Mr. Sandell suggested that nomination and election of a Vice-Chairperson be deferred until a future meeting.

Mr. Henry reported that he had not yet received written confirmation from the owner of 554 East 25th Street re his willingness to donate that property to the Land Bank, but confirmed that Mr. Serafin has committed to acquiring both 550 & 554 East 25th Street if the Land Bank can provide clean title to both properties.

Mr. Henry reported that an application for the PaDCED/CFA Blight Remediation Program was successfully submitted. No information re a possible award timeframe was available.

Mr. Henry noted that he had been contact by Father Simon re a residential property at 2914 Liberty Street. The owner/occupant has been moved out of the house and it needs a significant amount of interior work. Father Simon inquired as to whether the Land Bank would accept this property as a donation. The Board expressed some concern that accepting donations of this type, without resources to properly repair the property, could set a precedent and the Land Bank could become overwhelmed by these offers. However, the Board did authorize the Redevelopment Authority staff to inspect the property to gauge the extent of work which would be required. Mr. Henry will follow-up with Father Simon.

ADJOURNMENT:

With no other business to discuss, the meeting was adjourned at 1:30 pm

Respectfully submitted,

Erie Land Bank

Darlene Feeney, Secretary