

MINUTES

For the February 18, 2019 Regular Meeting of the Erie Land Bank, held at City Hall, 626 State Street, Room 500, Erie, Pennsylvania, at 1:00 p.m.

ROLL CALL:

Board of Directors:	Trevor Thompson Darlene Feeney	T.J. Sandell Chris Groner
ERA Staff:	Scott Henry	Kelly Neville
Visitors:	Michael Agresti Liz Allen	Kathy Wyrosdick

CALL TO ORDER:

Mr. Sandell, Chairman, called the meeting to order at 1:00 pm and noted that the meeting will be audio taped to facilitate preparation of the written Minutes which will serve as the official public record.

CONSENT AGENDA & PUBLIC COMMENT:

The following items were included on the Consent Agenda:

- a. Approval of the Agenda
- b. Approval of the Minutes of the November 19, 2018 Regular Meeting
- c. Approval of 2018 and January 2019 Finance Reports

Upon a motion by Ms. Feeney and a second by Mr. Groner the Consent Agenda items were approved unanimously.

There were no citizens to be heard.

REPORT OF THE EXECUTIVE DIRECTOR:

Mr. Henry stated that the \$5,000.00 allocation from City Council's budget has been received and deposited into the Land Bank's checking account.

Erie County Land Bank Work Plan:

The initial Work Plan includes 19 properties for which the County Land Bank agreed to fund acquisition and disposition. A bid was submitted to the County for one property being purchased from the Repository and that purchase has been approved by City Council. Similar approvals by the Erie School District and Erie County Council are expected to be forthcoming. Appraisals have been obtained for the other 18 properties, and title searches have been conducted. The condemnation actions are being prepared and Mr. Henry will meet with the attorneys later this week to review and schedule the filings. Once the condemnation actions are filed, notification attempts to the property owners will begin and the owners will have a 30 day period to file objections. Once the Authority's possession becomes absolute, those properties

will be conveyed to the Land Bank for disposition. Mr. Henry noted that the Erie County Land Bank has processed two reimbursement requests to date, totaling about \$10,000.

Mr. Henry stated that 2018 Judicial Sale was confirmed last Wednesday and the deeds are being processed. Once the deeds are on record, the Land Bank will convey those properties to BEST and the Redevelopment Authority.

Mr. Agresti provided an updated on outstanding title issues for the six properties being acquired through the Judicial Sale.

UNFINISHED BUSINESS & NEW BUSINESS:

Election of Officers –

Ms. Feeney made a motion, seconded by Mr. Groner, that the current slate of officers be retained for 2019. The motion passed unanimously.

Meeting Schedule –

Upon a motion by Mr. Sandell, seconded by Mr. Thompson, the Board unanimously approved the 2019 meeting schedule, as attached.

Bylaws Revision –

The Board reviewed proposed language for a revision to the By-Laws that would allow members of the Board to participate in meetings by conference telephone or similar means. Mr. Henry was directed to finalize the proposed language and provide proper notification to the Board so that the matter can be voted upon at the March 2019 meeting.

ADJOURNMENT:

With no other business to discuss, the meeting was adjourned at 1:18 pm

Respectfully submitted,

Erie Land Bank

Darlene Feeney, Secretary

2019 MEETING SCHEDULE

Erie City Hall, 626 State Street, Room 500

Erie Land Bank – 1pm – 3 pm

January 21

February 18

March 18

April 15

May 20

June 17

July 15

August 19

September 16

October 21

November 18

December 16