

MINUTES

For the January 15, 2018 Regular Meeting of the Erie Land Bank, held at City Hall, 626 State Street, Room 107, Erie, Pennsylvania, at 1:00 p.m.

ROLL CALL:

Board of Directors:	Jay Alberstadt TJ Sandell	Trevor Thompson
ERA Staff:	Scott Henry	David Deter
Visitors:	None	

CALL TO ORDER:

Mr. Sandell, Chairman, called the meeting to order at 1:00 pm and noted that the meeting will be audio taped to facilitate preparation of the written Minutes which will serve as the official public record.

CONSENT AGENDA & PUBLIC COMMENT:

The following items were included on the Consent Agenda:

- a. Approval of the Agenda
- b. Approval of the Minutes of the December 18, 2017 Regular Meeting

Upon a motion by Mr. Alberstadt and a second by Mr. Thompson, the Consent Agenda items were approved unanimously.

There were no citizens to be heard.

GENERAL UPDATES/INFORMATION:

Mr. Deter outlined recent land bank-related activity by County Council and the County Executive and noted that the County Executive's most recent proposal to County Council included a more traditional land bank structure with a nine member board of directors. Mr. Henry and Mr. Thompson both added that they had been invited to express interest in securing positions on the board of a potential County land bank. Mr. Thompson also noted that the Erie County Board of Realtors was potentially interested in board representation.

Mr. Deter further reported that the Erie Redevelopment Authority was concluding the recent acquisition of twelve blighted properties and will soon be initiating another batch of blighted property acquisitions.

Mr. Henry advised the Board that the Erie School District is expected to designate a new appointee later this week.

UNFINISHED BUSINESS & NEW BUSINESS:

Intergovernmental Agreements

The Board reviewed the draft Cooperation Agreement between the Erie Land Bank and the County of Erie. The Board requested that Mr. Henry forward the draft agreement to the County Executive for review.

Policies & Procedures

Mr. Henry summarized the proposed Administrative Policies and Procedures for the Erie Land Bank. Upon a motion by Mr. Alberstadt and a second by Mr. Thompson, the Administrative Policies and Procedures items were unanimously adopted.

OTHER BUSINESS:

None.

ADJOURNMENT:

With no other business to discuss, the meeting was adjourned at 1:30 pm, upon a motion by Mr. Alberstadt.

Respectfully submitted,

Erie Land Bank

, Secretary