

MINUTES

For the August 20th, 2018 Regular Meeting of the Erie Land Bank, held at City Hall, 626 State Street, Room 500, Erie, Pennsylvania, at 1:00 p.m.

ROLL CALL:

Board of Directors:	Chris Groner TJ Sandell	Trevor Thompson
ERA Staff:	Scott Henry	Kelly Neville
Visitors:	Kathy Wyrosdick Lisa Gomersall	Andy Zimmerman

CALL TO ORDER:

Mr. Sandell, Chairman, called the meeting to order at 1:00 pm and noted that the meeting will be audio taped to facilitate preparation of the written Minutes which will serve as the official public record.

CONSENT AGENDA & PUBLIC COMMENT:

The following items were included on the Consent Agenda:

- a. Approval of the Agenda
- b. Approval of the Minutes of the August 20th 2018 Regular Meeting

Upon a motion by Mr. Groner and a second by Mr. Sandell the Consent Agenda items were approved unanimously.

There were no citizens to be heard.

REPORT OF THE EXECUTIVE DIRECTOR:

Mr. Henry announced that Jay Alberstadt has resigned from his position on the board. The Mayor's office has been contacted in regards to a replacement appointment.

Mr. Henry stated that the County Land Bank met on July 25th. MacDonald-Illig was appointed as their solicitor. A main point of business was that a request for proposals be sent out for a housing assessment and real property strategy.

Mr. Henry and Ms. Wyrosdick plan to meet with the County Land Bank's Governance Committee in regards to their funding. A request will be made for approximately \$2 Million over the next three years with priority projects to include Judicial Sale and eminent domain property acquisitions and some housing rehabilitation.

UNFINISHED BUSINESS & NEW BUSINESS:

Intergovernmental Agreements: Mr. Henry announced that he received a signed Intergovernmental Cooperation Agreement from the County. There was a change in language regarding the Land Bank acquiring properties from the Judicial Sale. The new language is as follows: “County further agrees that the Land Bank may acquire properties at any Judicial Sale conducted by or on behalf of the Erie County Tax Claim Bureau, but only with the advance written consent of County.”

Mr. Henry drafted an “Option Agreement” that could potentially be used to notify the County when the Land Bank is interested in purchasing a property.

Upon a motion by Mr. Thompson and a second by Mr. Groner the Intergovernmental Cooperation Agreement with Erie County was approved unanimously.

Mr. Henry stated that the School Board has yet to put the agreement on the School Board’s agenda, but that he will follow-up with them to identify/resolve any questions or concerns they might have.

Banking: Mr. Henry reported that City Council has allocated \$5,000 to the Erie Land Bank, which necessitates the need to open a bank account. The Redevelopment Authority’s Finance Director recently spoke with some local banks (Northwest, Erie Bank, and Marquette) about opening a commercial checking account. All had similar options which would be suitable. Mr. Henry recommended that Marquette Savings Bank be utilized as they are entirely local and have been making strategic investments in the community.

Upon a motion by Mr. Sandell and a second by Mr. Thompson the Board of Directors hereby approved a resolution authorizes the opening of a business checking account with Marquette Savings Bank.

OTHER BUSINESS:

Mr. Henry suggested that the Board consider querying some neighborhood groups to identify a small number of transactions (5-6) that the Land Bank could undertake in conjunction with the 2018 Judicial Tax Sale. The Board agreed to consider these acquisitions and Mr. Henry will solicit input re potential properties for consideration by the Board at the September meeting.

ADJOURNMENT:

With no other business to discuss, the meeting was adjourned at 1:50 pm

Respectfully submitted,

Erie Land Bank

Darlene Feeney, Secretary