

## MINUTES

**For the April 15, 2019 Regular Meeting of the Erie Land Bank, held at City Hall, 626 State Street, Room 500, Erie, Pennsylvania, at 1:00 p.m.**

### ROLL CALL:

Board of Directors:	Trevor Thompson Jason Pero	TJ Sandell
ERA Staff:	Scott Henry	Kelly Neville
Visitors:	Liz Allen	Gene Sundberg

### CALL TO ORDER:

Mr. Sandell, Chairman, called the meeting to order at 1:00 pm and noted that the meeting will be audio taped to facilitate preparation of the written Minutes which will serve as the official public record.

Mr. Sandell introduced the newest member, Jason Pero, to the Board.

### CONSENT AGENDA & PUBLIC COMMENT:

The following items were included on the Consent Agenda:

- a. Approval of the Agenda
- b. Approval of the Minutes of the March 18, 2019 Regular Meeting
- c. Approval of the financial statements through March 31, 2019

Upon a motion by Mr. Thompson and a second by Mr. Pero the Consent Agenda items were approved unanimously.

There were no citizens to be heard.

### REPORT OF THE EXECUTIVE DIRECTOR:

Mr. Henry stated that he has recently been working with Werkbot on the website design and shared draft images of the newly created logo and homepage layout.

Mr. Henry stated that activities under the Erie County Land Bank Initial Work Plan continue to progress. April 15 is the deadline for property owners to file Preliminary Objections to the Redevelopment Authority's condemnation actions. As of this meeting, only one party had filed objections (422 Poplar Street). If no other objections are filed, the Redevelopment Authority's possession will become absolute and the Authority staff will begin to evaluate the conditions of each structure and provide a full report and recommendations for further disposition at the May meeting. In the interim, the properties will be conveyed from the Authority to the Land Bank.

Mr. Henry provided an update on the Erie Land Bank's 2018 funding application to PHFA's PHARE program. During a recent conversation with PHFA, it was learned that award announcements had been delayed until July 2019.

Mr. Henry reported that there are currently 5 properties in the Land Bank's possession. 706 West 3<sup>rd</sup> Street was conveyed to the ERA. The City will be awarding a demolition contract for that structure. Atty. Sundberg is working on resolving title issues with the other four properties so they can then be conveyed.

**SOLICITOR'S REPORT**

Mr. Gene Sundberg gave a report which is attached and incorporated into the minutes.

**UNFINISHED BUSINESS & NEW BUSINESS:**

None

**OTHER BUSINESS:**

None

**ADJOURNMENT:**

With no other business to discuss, the meeting was adjourned at 1:21 pm

Respectfully submitted,

Erie Land Bank

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Darlene Feeney, Secretary