

MINUTES

For the May 21, 2018 Regular Meeting of the Erie Land Bank, held at City Hall, 626 State Street, Room 500, Erie, Pennsylvania, at 1:00 p.m.

ROLL CALL:

Board of Directors:	Chris Groner	Jay Alberstadt	Trevor Thompson
	Darlene Feeney	TJ Sandell	
ERA Staff:	Scott Henry	Kelly Neville	
Visitors:	Andy Zimmerman	Kathy Wyrosdick	Tessa Ferraro

CALL TO ORDER:

Mr. Sandell, Chairman, called the meeting to order at 1:00 pm and noted that the meeting will be audio taped to facilitate preparation of the written Minutes which will serve as the official public record.

CONSENT AGENDA & PUBLIC COMMENT:

The following items were included on the Consent Agenda:

- a. Approval of the Agenda
- b. Approval of the Minutes of the April 16th 2018 Regular Meeting

Upon a motion by Mr. Groner and a second by Mr. Alberstadt the Consent Agenda items were approved unanimously.

There were no citizens to be heard.

REPORT OF THE EXECUTIVE DIRECTOR:

Mr. Henry stated that there were about 145 properties on the judicial sale list within the City of Erie, 10 of which have been declared blighted. There are 203 properties on the Repository list, 7 of which have structures.

The ENGP submitted an application to the Erie Community Foundation for land bank startup funding in the amount of \$15,750. Approximately \$13,000 of those funds would be utilized for consultant/professional fees, including website development and initial legal services; \$2,000 for equipment, supplies and materials; and, \$750 for general liability insurance. The Community Foundation responded with some questions about how the Land Bank would operate and generate funds for normal operations.

Mr. Henry announced that The Housing Alliance of Pennsylvania will be having their annual Blight Summit in Lancaster on June 12, 2018.

GENERAL UPDATES/INFORMATION:

Mr. Henry distributed a draft Developer's Agreement to all Board Members to review.

UNFINISHED BUSINESS & NEW BUSINESS:

Intergovernmental Agreements: Mr. Henry noted that he contacted James Sparber at Erie County re the proposed Cooperation Agreement and provided simplified language re the consideration that the Land Bank would pay when purchasing properties through the Judicial Tax Sale. Mr. Sparber responded that the stated that the agreement was still under review by the County. Mr. Henry reported that he and Ms. Feeney recently met with Mr. Polito and Mr. Pruchnicki to discuss the proposed agreement between the Land Bank and the Erie School District. Overall, the School District is agreeable with the land bank concept, but do have some concerns that the Land Bank could be over-zealous in a manner that could negatively impact the District's tax base. The School Board may consider the Cooperation Agreement as early as June 2018.

Website Design RFP: Mr. Henry stated that he had solicited proposals from 9 firms, 8 local and 1 from Colorado. Responses were received from 3 firms:

- WorkBot \$6,750.00
- Erie Multimedia \$6,850.00
- Urban Interactive \$6,500.00 (plus additional fees upwards of \$2,000)

No recommendation or formal action will be taken until such time as funding is available to proceed.

OTHER BUSINESS:

Upon a motion by Mr. Alberstadt and a second by Mr. Thompson, the Board unanimously approved adoption of the Public Comment Policy.

ADJOURNMENT:

With no other business to discuss, the meeting was adjourned at 1:38 pm upon a motion by Mr.Groner.

Respectfully submitted,

Erie Land Bank

Darlene Feeney, Secretary