



626 State St., Rm 107  
Erie, PA 16501  
(814) 870-1540

**REQUEST FOR PROPOSALS**  
**Concrete Sidewalk Repair – As Needed Basis Within the City Limits**  
**May 5, 2023**

The Erie Land Bank (ELB) is accepting proposals from qualified firms to provide concrete sidewalk repair on an as-needed basis at scattered sites throughout the city.

Proposals should be prepared using the form provided and submitted to the Erie Land Bank offices (c/o Erie Redevelopment Authority 626 State St., Room 107, Erie, PA 16501 or fax to 814.870.1331) by 12:00 pm on Monday, May 15, 2023.

**SCOPE OF WORK**

Work to be conducted includes the complete restoration of all property specific sidewalks. Work shall be performed in accordance with the General Requirements and Technical Specifications outlined below, and all applicable laws.

**AWARD OF CONTRACT**

ELB intends to award a single contract to a responsible bidder who demonstrates the experience, skill and competence required to perform the required services in the most efficient, cost-effective, and professional manner. This contract will be valid for the remainder of 2023.

The agreement between the Erie Land Bank and the successful bidder will incorporate all of the General Requirements and Technical Specifications outlined in this Request for Proposals.

**GENERAL REQUIREMENTS**

**Proposal Form** – All bids must be made on the form provided with this Request. No bid will be considered unless the proper form is completed and properly signed.

**Inclusive of All Costs** – Bids shall be inclusive of all costs including permits, site work, disposal, equipment, and materials necessary for contractor to provide a complete project. The contractor shall be responsible for applying for and securing all permits and providing copies of those permits to the Erie Land Bank for confirmation of same.

**Time for Completion** – The contractor will have forty-five (45) days from the date of requested work (request to be in writing via email) to complete all work required hereunder.

**Insurance** – The selected contractor shall provide Certificates of Insurance evidencing coverages not less than specified below and specifically naming the Erie Land Bank as an additional insured.

Workmen's Compensation Insurance coverage in compliance with the statutory requirements of the Commonwealth of Pennsylvania.

General Liability insurance with limits no less than –  
Personal Injury, including Death - \$1,000,000 per occurrence  
Property Damage - \$1,000,000 per occurrence



General Liability coverage shall also include an endorsement covering all equipment to be used in the performance of the work.

**Indemnification** – The selected contractor shall be solely responsible for any loss of life, personal injury, or property damage of any kind resulting from contractor’s performance, including, but not limited to, all liability claims in addition to any and all environmental claims arising from the actions and conduct of the selected contractor.

The contractor shall hold harmless, indemnify, and defend the Erie Land Bank and its directors, officers, employees, agents, and successors against any and all claims, suits, losses, and costs of liability on account of injury or death to persons or damage to property caused in connection with contractor’s performance.

**Contractor Eligibility** - The selected contractor shall be in good standing with the City of Erie and Commonwealth of Pennsylvania; this includes being current for all City of Erie taxes, fines, and assessments, and not being debarred from entering into contracts with agencies of the Commonwealth of Pennsylvania.

**TECHNICAL SPECIFICATIONS**

**General Work** – All work conducted shall follow code regulations which can be found here: <https://ecode360.com/33837037>. Permits shall be pulled and all city regulations followed.

**Sidewalk Line** – All new sidewalks laid shall be laid at the proper distance from the property line or curb line as determined by the City Engineer.

**Removal and Disposal of Debris** – Removal of all existing sidewalk concrete as well as any rubbish and debris found on the site at the start of the work, together with any debris resulting from the restoration activities shall be removed and legally disposed of by the contractor. Trash burning on the site is prohibited.

**Disposal of Materials** – The contractor shall comply with all applicable regulations of the Pennsylvania Department of Environmental Protection, including but not limited to, the Pennsylvania Solid Waste Management Act.

**Construction Waste** (including, but not limited to metals, asphaltic substances, bricks, block, and unsegregated concrete) must be disposed of at any landfill approved to accept construction/demolition waste. Municipal waste shall be disposed of at one of the following landfills approved by Erie County -

Lakeview Landfill  
851 Robison Road East  
Erie, PA 16509  
Greentree Landfill, LLC  
635 Toby Road  
Kersey, PA 15846  
Seneca Landfill  
421 Hartman Road

Evans City, PA 16033  
  
Chautauqua County  
Landfill  
3889 Towerville Road  
Jamestown, NY 14701  
  
McKean County Landfill

Hutchins Road  
Mt. Jewett, PA 16740  
  
Northwest Sanitary Landfill  
1322 West Sunbury Road  
West Sunbury, PA 16061



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The contractor shall keep the site and public rights-of-way reasonably clear at all times. Upon completion of the work, the contractor shall remove all temporary construction, equipment, salvaged materials, trash, and debris of all kinds, leaving the site in a neat condition.

**Final Inspection** – The contractor shall notify the Erie Land Bank when site restoration activities are substantially complete and provide a date on which the work will be ready for final inspection.

**Traffic Control** – The contractor shall not close or obstruct public or private rights-of-way unless specifically authorized. Any anticipated road closures shall be coordinated with and approved by the City of Erie Bureau of Traffic Engineering and shall comply with any requirements or restrictions imposed by the Traffic Engineer.



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**BIDDER INFORMATION & PROPOSAL FORM**  
**Concrete Sidewalk Repair**  
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**Bids Due: May 15, 2023 by 12 p.m.**

REQUIRED FOR ALL PERSONS OR ORGANIZATIONS RESPONDING TO A REQUEST FOR PROPOSAL (RFP):

Name of Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Person Responsible for Proposal: \_\_\_\_\_  
Title: \_\_\_\_\_  
Email address: \_\_\_\_\_  
Federal Tax ID (or SS# if Individual): \_\_\_\_\_

PRICE QUOTE: \_\_\_\_\_  
**(Price Per Square Foot of Sidewalk)**

Authorized Signature \_\_\_\_\_

NOTE: The Erie Land Bank reserves the right to reject any or all bids and to award a contract that is in the best interests of the Land Bank.